



NAGPUR METRO RAIL CORPORATION LTD.



(A JOINT VENTURE OF GOVT. OF INDIA AND GOVT. OF MAHARASHTRA)

ADVT NO. NMRCL/Pers/HR/6/2015 DATED: 03/10/2015

REQUIREMENT OF Ex/SERVING EXPERIENCED PERSONNEL OF GOVT. METRO RAIL CORPORATIONS/RAILWAYS/ OTHER PSUs OF CIVIL ENGG AND ACCOUNTS DEPARTMENTS ON DEPUTATION/CONTRACT BASIS

Nagpur Metro Rail Corporation Ltd (NMRCL), a Joint Venture company with equity participation from Govt. Of India and Govt. of Maharashtra has been entrusted with the responsibility of construction, operation & maintenance of Nagpur Metro project.

To meet with the immediate requirement of experienced personnel, NMRCL need experienced personnel of Indian nationality, from Govt. Metro Rail Corporations, Indian Railways (IR) and other PSUs having relevant experience, for the under-mentioned posts on Deputation basis initially for a period of three years or on Contract basis for period of three years.

S. No	Post (Post Code)	No. of Vacancy	Pay Scale (IDA)	Essential Educational Qualification	Essential Experience as on closing date	Desirable Qualification & Experience	Max. Age on As on closing date
1	Sr.DGM (Civil)-W1	02	Rs.32900-58000/-	B.E./ B. Tech or Diploma in (Civil)	Minimum 20 (twenty) years 'experience in construction of Railway Bridge/RoB/ Viaduct with Open/Well/Pile Foundation, Launching of PSC/Steel/ Composite Girders,etc. Out of this 20 years experience minimum 5 years in the pay scale of 24900-50500(IDA) or equivalent. Minimum 5 years of experience in Government metro railways.	Experience in construction of Elevated Viaduct.	52 Years
2	Sr. Executive (Civil)-W2	01	Rs. 18500 – 35600/-	B.E./ B.Tech (Civil)	Minimum 10 years experience in various fields of civil Engg. Experience of preparation of DPRs, Estimates, Bid Documents, Experience of evaluation of EoIs/ Tenders.	Experience of commissioning of railway lines / sidings/ yards.	35 years

3	Sr. Section Officer –W3	01	Rs. 18500 – 35600/-	B.Com with Minimum 50 % Marks. And should have done M.com.	Candidate should have minimum 7 years of Work experience in the pays scale of 14000-26950 or Equivalent PB-2 with GP of Rs.4200 in the Accounts department. Working Knowledge of computer is essential.	Knowledge of SAP/ERP in Accounts will be preferred.	42 years
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Important

- 1) Officers intending to come on deputation should obtain prior approvals for deputation as per the HR policy of their parent organization.
- 2) Candidates selected on Absorption basis will be eligible for DA (prevalent) + Perks + 20% HRA/Company Lease + other allowance applicable in NMRCL.
- 3) Experience will be reckoned as on closing date.

SELECTION PROCESS:

The selection methodology will comprise two stage processes –Personal Interview followed by Medical examination. The selection process would judge different facets of knowledge, skills, experience, expertise, aptitude and physical fitness. The candidates will be shortlisted for interview, based on their eligibility/ experience in the relevant field, in the ratio of 1:5. If sufficient candidates are not available for a particular post, then candidates with lesser service length/higher age/lesser experience may be considered for short-listing, in the relevant Post/ Grade, as prevailing in NMRCL.

MEDICAL EXAMINATION:

The selected candidate will have to undergo medical fitness examination in NMRCL nominated hospital as per the prescribed medical category. The details of medical standard can be seen on NMRCL Website (Link—Career) **No reimbursement on account of travel shall be made to the candidates appearing for the interview.**

HOW TO APPLY:

Eligible and interested candidates may apply as per the application format at **Annexure-I**. All relevant documents should be attached with the application.

Schedule of Selection Process:

1. The complete filled in application form should reach this office latest by **21/10/2015**.
2. Names of shortlisted candidates will be put up on our website.
The shortlisted candidates will have to appear for interview on the scheduled dates and time with all original documents /testimonials and experience certificates.
The interview will be held at **Metro House , 28/2, Anand Nagar, C K Naidu Rd , Civil Lines, Nagpur - 440001**. No separate communications by post will be sent to the candidates individually. The candidates are required to go through the instructions for interview displayed on our website and appear for the interview accordingly along with original copies of testimonials. The candidates should be in constant touch with NMRCL website www.metrotrainnagpur.com for updated information
3. The names of the candidates, who qualify the selection process, will be uploaded in our website,
4. The shortlisted candidates will be sent for medical examination as per the medical standards mentioned on



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NMRCL website.

5. The detailed form to be filled up is enclosed. The candidates shall submit the filled in format and attach two copies of recent passport size photos and all the relevant documents and testimonials.
6. Incomplete Applications or applications received after the due date will be summarily rejected. NMRCL is not responsible for Loss/delay in post.
7. NMRCL is not responsible for any printing error that might have inadvertently crept in.

In case a candidate is already employed in a Govt. / PSU organization, the **NOC for attending the interview** from the present employer will be required at the time of interview.

The eligible and willing candidates who fulfill the above mentioned eligibility criteria may apply along with their detailed particulars in the enclosed format latest by 21/10/2015, positively by speed post to:

THE ENVELOPE SHOULD BE PROPERLY SEALED AND SUPER SCRIBED WITH

Name of the post-----, Post Code-----

To,

**Jt General Manager (HR)
Nagpur Metro Rail Corporation Ltd
Metro House, 28/2 Anand Nagar, CK
Naidu Road, Civil Lines
Nagpur – 440001.**



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Recent Passport size
Self attested
photograph to be
pasted here

ADVT No. NMRCL/Pers/HR/06/2015

APPLICATION FORM (Annexure -I)

(TO BE FILLED IN BOLD ENGLISH CAPITAL LETTERS BY THE CANDIDATE IN HIS OWN HANDWRITING)

1	Name of the Post			
2	Post Code			
	Option for joining NMRCL on (please tick)	Contract	Deputation	
3	Name of the Candidate (Mr./Ms./Mrs.)			
4	Gender			
5	Father /Husband's Name (Shri/Mr.)			
6	Date of Birth (dd/mm/yyyy)			
7	Age as on closing	Years -	Months -	Days-
8	Address for correspondence			
9	Permanent Address			
10	Contact No. with STD Code			
11	Mobile Number			
12	Email ID			
13	Category (SC/ST/OBC/General)			



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14	Details of Education	Examination Passed in year	Name of Institute	Name of university/Board	Percentage/Class/CGPA
A	Qualification from 10 th Class Onwards				
B	Class 10 th /SSC				
C	Class 12 th /HSC				
D	Diploma in Civil/other				
E	B Com./Bachelor Degree				
F	M.Com/Post Graduate Education				
G	Computer Knowledge/Diploma				
	Any Other Qualification				
15	Presently Employed in Railways/Other PSUs/Govt. Metro Rail				
A	Name of Present Organization				
B	Date of Joining				
C	Present Post/Post on which Working/retired				
D	Pay Scale on which working/retired(full pay scale with basic pay)- CDA/IDA				
E	Date from which existing pay scale is applicable.				
F	Total number of years in Executive Service starting from Asst. Manager/any other level if applicable with details of number of years in each grade/post.				
16	Details of experience, (In chronological orders) *Separate sheet for experience after eligibility qualification with full details to be enclosed				

Note: Strike off whichever is not applicable.



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I hereby declare that all the information furnished by me above is true to my best belief. I understand that any false information / misrepresentation will lead to immediate cancellation of my candidature at NMRCL.

Date..... Place.....

Name & Sign of Candidate

Enclosure (Self attested):

1. Details of Educational Qualifications (Qualifying Examination, Other)
2. Details of Work Experience.
3. NOC from Current Employer (if applicable)